

JUNIPER RIVIERA COUNTY WATER DISTRICT

BOARD OF DIRECTORS

Meeting Minutes - August 17, 2023

Board of Directors – All Present

Erin D’Orio, President

Jason Chormicle, Vice-President

Waldo Stakes, Director

Eric Engleman, Director

Brad Pace, Director

Staff:

Lorrie Steely, General Manager (Present)

Lee Logsdon, Director of Ops (Present)

Chris Garland, Admin Assistant (Absent)

- CALL TO ORDER/FLAG SALUTE/ROLL CALL
- PUBLIC COMMENTS: The public is invited to address the Board on matters relating to water district business. Comments regarding specific agenda items may also be addressed during the time that the item is before the Board of Directors, with prior notice being given.
- APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD JULY 24, 2023, after review of the July Meeting Minutes, Waldo Stakes made a motion to approve; Jason Chormicle made the second; Motion passed 5/0
- APPROVE REVISED FINANCIAL REPORT FOR FISCAL YEAR-END JUNE, 2023, Staff explained that after their annual tax reconciliation County of San Bernardino sent more funds for tax revenue that needed to be allocated to FY 2022-2023. After brief discussion, Eric Engleman made the motion to approve; Waldo Stakes made the second; Motion passed 5/0.
- APPROVE RESOLUTIONS FOR COUNTY OF SAN BERNARDINO TAXES; AD VALOREM & BOND DEBT, staff explained this is annual housekeeping that must be done to send to the County for tax purposes. Jason Chormicle made the motion to approve; Waldo Stakes made the second; Motion passed 5/0.
- INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:

OPERATIONS/WATER SYSTEM UPDATE – Lee Logsdon

- Report on system operations during the month of July. Lee Logsdon stated there were less SCADA alarms this month, a direct result of less outages from SCE. There were three leaks that he repaired this month, just normal due to the age of the system.
- DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely
 - Discuss Peggy Einhorn, P&S Accounting shifting to employee rather than contractors. Lorrie Steely explained the Peggy will still continue to do our bookkeeping, but she did not renew her license to do corporate taxes. As such, the change will be made to pay her as an employee rather than a contractor.
 - Create Committee to further discuss Draft Operations & Maintenance Program, including annual maintenance schedule and record-keeping practices. Staff discussed the need to create an O&M Program, the District was given direction in writing during previous Sanitary Survey done in 2020 that this needs to be done, staff is working on a draft and will present to Committee likely in October. Eric Engleman and Brad Pace volunteered to participate in the Committee.
 - Discuss Operations Part-Time Position; This item will be carried over until the Operations & Maintenance Program has been discussed at the committee level and then approved and adopted by the Board of Directors.

- GRANT UPDATES

- IRWMP Grant Update/PRV Stations: The District received remittance on our first payment application that was submitted October 2022 in the amount of \$69,828.70. The next phase of the project will be done after summer heat when the water consumption is not such an issue.
- State Water Resources Control Board Grant – Generators: Funding for this grant will be incorporated into the Prop 1 Grant funding & construction process which is currently underway. Until such time that Staff can confirm this has occurred, we will keep this a topic of discussion on the Agenda.
- Prop 1 Grant (NV-5 James Nolte/Sac State): The Districts Engineering firm, NV-5 proposed a new section of pipeline on the south-west section of the District to incorporate loops in the infrastructure that eliminate some “dead-ends” in the District. This seems like a prudent recommendation. We will wait to see what feedback we receive from the State.

NEW BUSINESS: None

ADJOURN MEETING: Waldo Stakes made the motion to adjourn the meeting; Jason Chormicle made the second; Motion passed 5/0 and the meeting was adjourned at 6:41pm

NEXT REGULAR MEETING DATE: 5:00pm Thursday September 21, 2023

Approved:


Board Secretary, Lorrie L. Steely

09.21.2023