

**JUNIPER RIVIERA COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 19th, 2023 5:00 PM**

Board of Directors: Erin D’Orio, Present; Jason Chormicle, Present; Waldo Stakes, Present; Eric Engleman, Present
Staff: Lorrie Steely, Present, Lee Logsdon, Present

CALL TO ORDER/FLAG SALUTE: Meeting was called to order by Erin D’Orio at 5:00pm who led us in the flag salute.

ROLL CALL – All Directors and Staff were present at the meeting.

PUBLIC COMMENTS: Jerry Lyon member of the Public was in attendance, there were no public comments.

CONSIDER APPLICANT(s) FOR VACANT BOARD SEAT - NONE

APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD DECEMBER 15 2022

After review, there were no corrections. Jason Chormicle made motion to approve; second by Eric Engleman; All in Favor (4) All Opposed (0); Motion Passed 4/0.

APPROVE FINANCIAL REPORT & MONTHLY OPERATING EXPENSES; NOVEMBER & DECEMBER 2022;

Lorrie Steely stated that the District bookkeeper, Peggy Einhorn would be included via telephone so she is able to answer any questions. Call was made and Board reviewed financial report/monthly operating expenses, after some dialogue and question/answers the motion to approve was made by Waldo Stakes; second by Jason Chormicle; All in Favor (4), All Opposed (0); Motion Passed 4/0.

ACTION ITEMS: Discuss/Approve Resolution implementing moratorium on new meters until our Well No. 04 is drilled and operational, pending SAFER Grant PER Completion.

There was much discussion and questions among Directors and Staff. Information was given regarding the 2018 rate study and its recommendations, as well as the report from NV-5 that indicates the District is on the border of exceeding our Maximum Daily Demand verses our pumping capacity, especially in the hot summer months. A motion to approve was made by Waldo Stakes; second by Jason Chormicle; All in Favor (4), All Opposed (0); Motion Passed 4/0.

INFORMATION ITEMS: The following items, announcements/reports are presented for information and discussion only:

OPERATIONS/WATER SYSTEM UPDATE – Lee Logsdon

- System Updates, operations during the month of February; Lee Logsdon provided an update stating the following
- Dean Steely has put many hours in the past week working on the road which had significant areas of washout from all the recent rain.
- The Walkers also assisted in working a very problematic area on Estrella, that will be more of a long-term fix for Estrella!! Thank you to the Walkers for their contribution to the community.
- Jason Chormicle observed that the cable on Tank 2 is broken and needs repair, Lee agreed that it needed attention and that he would be sure to put that on our list to get taken care of.
- Discuss need for annual operations and maintenance including exercising of valves/flushing hydrants. (Carried over to next meeting.)
- Discuss what District wants/needs to address operationally this fiscal year. (Carried to next meeting.)

DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely

- Discussed potholing locating work done by Jason and Jerry, thanking them for a great job the line to the east of Teton Road in the southern portion of the District!!
- **Office Staff;** New part-time employee, Chris Garland is making great progress, she has reconciled outstanding accounts that were not captured during the conversion to new UB Max software by Rick/Doug, created and replaced the customer cards in our meter read books, is assuming A/P & A/R responsibilities. We are creating her job description as we identify her best fit for the District’s needs.

GRANT UPDATES

IRWMP Grant Update: Our second payment application/progress report was submitted to Coachella Valley Water District, we had zero billing for this quarter. Staff recommends that we receive our compensation from the first payment application before we commit to spending more of our own funds.

Well 3 Profiling: Well 3 is not a viable candidate for remediation, project to be modified to eliminate cost of the well remediation from the grant.

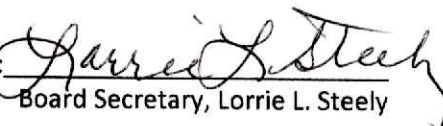
PRV Stations: Staff has determined that all the PRV stations along Milpas should be replaced. Staff waiting for compensation on first-round payment application before committing more District funds.

State Water Resources Control Board Grant – Back-up Generators: Status of application; As of 01/16/23, Cal Rural Water Association *has* resolved their contract negotiations with the State. CRWA has hired an electrical engineer who will provide the electrical needs assessment plan. On January 28th, Staff met with the Project Engineer from Cal Rural Water Association and their Electrical Engineer for a District-wide site visit. A draft assessment plan is currently underway. Expected timeframe to complete process and receive generators may be latter part of 2024.

Prop 1 Grant (NV-5 James Nolte/Sac State): Preliminary Engineering Report (PER) final draft with revisions has been completed. NV-5 Staff is currently working on environmental requirements and in talks with BLM regarding our lease of the property where Tank 1 is located in order to determine their requirements for the District to add the proposed second storage tank to that site. Lorrie stated she will participate in the conference call with NV-5 and BLM tomorrow (02/20/2023) regarding the process. The PER does include improving isolation valves along the entirety of the mainline along Milpas Road and another new well on District owned property just north of our existing Well No. 1 which is our best producer. NV-5 reiterates however that this grant is not likely to be ready to issue RFP's or begin work for 36 months from December 2022. Likely 2025 before we can break ground on the entire project which was the reason for Staff's recommendation for a moratorium on new meters until such time.

Adjourn Meeting: Waldo Stakes made the Motion to Adjourn; Jason Chormicle made the Second; All in Favor (4); All Opposed (0), Motion Passed 4/0 and the meeting adjourned at 6:41pm.

Approved:


Board Secretary, Lorrie L. Steely

03.16.2023