

JUNIPER RIVIERA COUNTY WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
March 16, 2023
MEETING MINUTES

Board of Directors:
Erin D’Orio, President
Jason Jason Chormicle, Vice-President
Waldo Stakes, Director
Eric Engleman, Director

Staff:
Lorrie Steely, General Manager
Lee Logsdon, Director of Operations

CALL TO ORDER/FLAG SALUTE/ROLL CALL: All Board and Staff were present, Erin D’Orio led the Board in the flag salute and the meeting was called to order at 5:03pm.

PUBLIC COMMENTS: Neville Slade attended the Board meeting this month to discuss his Community Clean-up that is scheduled at the railroad tracks on April 1st.

CONSIDER/APPOINT APPLICANT(S) FOR VACANT BOARD SEAT: The Board considered long-time resident, Brad Pace for the vacant Board seat. Upon oral interview and consideration of his resume the Board voted unanimously 4/0 to appoint Brad to the Board of Directors. Board Secretary Lorrie Steely gave Brad the Oath of Office and he was officially sworn in and appointed to the Board.

APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD JANUARY 19TH, 2023: After a review, Eric Engleman made the motion to approve the Board Meeting Minutes from January 19, 2023 and Waldo Stakes made the second. Motion passed 4/0.

APPROVE FINANCIAL REPORT AND MONTHLY OPERATING EXPENSES FOR JAN & FEB 2023
After review of the financial report and monthly operating expenses with District Bookkeeper Peggy Einhorn, Waldo Stakes made the motion to approve and Jason Chormicle made the second. Motion passed 4/0.

INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:

OPERATIONS/WATER SYSTEM UPDATE – Lee Logsdon

- Lee Logsdon provided an update on system operations during the month of February/March stating things were doing well, there are no issues.
- Discuss need for annual operations and maintenance including exercising of valves/flushing hydrants/maintaining dilapidating buildings, roofs/repairs, Tank #2 level gauge, etc.
- Discuss what District wants/needs to address operationally this fiscal year

DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely

- Discuss upcoming community-cleanup with local residents, April 8th 8am – 12pm
- Update on new part-time Admin Assistant (10 hr/week). Chris is making great progress, she has completed the task of reconciling outstanding accounts not captured during the conversion to new UB Max software by Rick/Doug Porter which will generate additional annual revenue of \$3,996 for the District. Staff is continuing training process with the expectation she completely assume A/P, A/R, and billing. During this process we are developing the job description for this position.

GRANT UPDATES

IRWMP Grant Update: Our second payment application/progress report was submitted to Coachella Valley Water District in February, we had zero-dollar billing this quarter, Staff recommended and the Board concurred the District should wait to receive compensation from the first payment application before we commit to spending more of our own funds.

Well 3 Profiling: Well 3 not a viable candidate for remediation, project to be modified to eliminate cost of the well remediation from the grant.

PRV Stations: All the PRV stations along Milpas are to be replaced. Anticipate work to be done April or May 2023, we are waiting for compensation on first-round payment application.

State Water Resources Control Board Grant – Generators: Status of application; As of 03/13/2023 our draft assessment plan was completed. We have requested a total of (4) generators. (3) stationary and (1) trailer-mounted. The Electrical Engineer completed their recommendations and Cal Rural Water completed the Implementation Plan which was submitted to the State. A copy of the plan was provided to the Board.

Prop 1 Grant (NV-5 James Nolte/Sac State): Preliminary Engineering Report final draft with revisions has been completed, Engineering firm assigned by State NV-5 Staff is currently working on environmental requirements and in talks with BLM regarding property lease where we have Tank 1. This grant is not likely to be ready to issue RFP's or begin work for 36 months from December 2022 and it will likely be 2025 before we can break ground on the entire project; leading to Staff's recommendation for a moratorium on new meters until such time.

Strategic Partnership Grant (MWA): The District received funding from the Strategic Partnership Program through the Mojave Water Agency for improvements to our Demonstration Garden which will be done in April/May. We received two bids from local landscaping companies and they are both scheduled for a site visit in the next two weeks to come talk to staff and give us input so we can decide which company has the better plan. It is also time to start discussing the project for the Community Garden House. Included in the grant is funding to cover material for a garden-house as well as garden boxes and starter plants.

ACTION ITEMS

- Discuss/Approve transferring funds from our CIP account at First Foundation Bank with 1% interest to US Bank with 4.25% interest. Staff discussed the option of earning interest with a CD Account at US Bank. After a discussion, Jason Chormicle made the motion to approve, Waldo Stakes made the second. Motion passed 4/1.

ADJOURN THE MEETING: Jason Chormicle made the motion to adjourn the meeting at 6:40pm, Waldo Stakes made the second. Motion passed 5/0.

Approved:  04.20.2023
Board Secretary, Lorrie L. Steely