

REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday June 16th, 2022 - 5:00 PM District Office

MEETING MINUTES

Board of Directors:

PRESENT

Erin D’Orio, President

Jason Chormicle, Vice-President

Charlene Grenier

Waldo Stakes

Staff:

PRESENT

Lorrie Steely, General Manager

Lee Logsdon, Director of Operations

- I. CALL TO ORDER/FLAG SALUTE, Erin D’Orio led flag salute, called the meeting to order at 5:03pm.
- II. ANNOUNCEMENT OF RECORDED MEETING/ ROLL CALL, All Directors and Staff were present.
- III. CLOSED SESSION PER GC 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
TITLE: GENERAL MANAGER AND SYSTEMS OPERATIONS MANAGER
- IV. REPORT ACTION TAKEN IN CLOSED SESSION: Employee Performance Evaluations were conducted and concluded. No action taken.
- V. INTERVIEW/CONSIDER APPLICANT(S) FOR VACANT BOARD SEAT, SWEAR IN/OATH OF OFFICE, no applicants were present at meeting.
- VI. PUBLIC COMMENTS: There was no public present.
- VII. APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING:
Motion was made by Waldo Stakes with the second by Jason Chormicle to approve the regular Board Meeting Minutes for Board Meeting held: May 19, 2022
- VIII. APPROVE FINANCIAL REPORT INCLUDING MONTHLY OPERATING EXPENSES:
Motion was made by Jason Chormicle with a second by Waldo Stakes to approve the financial report including monthly operating expenses for May 2021
- IX. INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:
 - Operations/Water System Update – Lee Logsdon, discussed the overall water system operations, stated that there have been a couple leaks that were repaired by High Desert Underground. There have also been 3 new service-meters installed, and 2 existing meters were relocated off private property into the District’s easement. Discussed higher water demand now that we will be in the hottest part of summer.
 - District Business/General Managers Update – Lorrie Steely
 - + Marijuana issues and water consumption update: Attended the Lucerne Valley Economic Development Assoc Meeting June 6th. Deputies from Sheriff’s Dept were present. Discussed MET progress in eradication and Code Enforcement ability to now destroy facilities that have been cited. Growing season is here. Let neighbors and residents know if they see something – say something!!! Staff has direct contact with the Lieutenant of the MET, neighbors can report directly or to our office and remain anonymous.

- GRANT UPDATES

+ Demonstration Garden – Edible Garden Grant Update: Grant application submitted in February and the award announcements were just received, the District will have \$17,500 for our Demonstration Garden and Community Education Vegetable Garden!! We can start the work right away, but likely due to weather the work will be done when things cool down.

+ IRWMP Grant Update: Staff from the third-party grant administrator Woodward & Curran has confirmed that the Department of Water Resources approved the addendum to increase our grant funding from \$250,000 to \$377,000. This will cover the cost for additional work at Well 3 for access to profile, and for replacing all 4 PRV Stations along Milpas.

Well 3: Physical sampling of Well 3 was conducted May 24th & 25th, results were received from Geo-Monitor on Friday June 6th and sent to Besst Environmental for their profiling analysis. Expectation on analysis 3 – 4 weeks.

PRV Stations: Staff has determined that all the PRV stations along Milpas should be replaced. This is a change to the original scope of work, and has required an amendment with the Department of Water Resources. The amendment has been approved, and staff extended the completion date from this scope of work in order to perform this phase of the project in the fall/winter after summer heat.

+ State Water Resources Control Board Grant – Generator(s): Status of application; Good news!! Staff received a call from Cal Rural Water Association on Friday June 6th, the State of CA has approved our application to go to the next phase. There has not been any push-back on the request for a total of (4) generators. CRWA staff will complete the next phase of the application process, we should know an answer within 4 – 6 weeks, which should be before the July Board meeting. Stay tuned!!

+ Prop 1 Grant: Preliminary Engineering Report draft under review, survey work complete, profiling of Well No. 02 was completed, findings as expected, well not a great producer, no recommendations for improvements. Tri-County Pump did replace the pump and motor while the profiling work was done, labor cost was covered by the IRWMP Grant no cost to District. District realized savings in labor costs of \$15,000 by timing the replacement while this work was underway.

X. NEW BUSINESS:

- Discuss possible July 2nd BBQ Community Event, Board and Staff agreed the event seems like a great idea. Will be held at the District Office from 10am to 2pm with a BBQ and raffle for residents.
- Staff is implementing direct deposit (DD) for employees. Most municipalities have DD, will save staff time, and is a benefit to employees.
- Staff demonstrated Infrastructure/Asset Map that Cal Rural Water Association created for the District in 2019.
- July 7 at 10am was selected as the date for Finance Committee to meet, review and discuss rate increases as recommended by Cal Rural Water Rate Study. Discuss increase for new meter installations, discuss different rates for active vs inactive meters. Note: Each time a rate increase is discussed it necessitates a public hearing, Study recommends implementing 5-year plan, Staff concurs.
- Staff discussed upcoming San Bernardino County Tax Collections for FY 2022-2023, these include Ad Valorem and Stand-By Fees as well as separate collection for uncollectable (bad) debt. Draft documents due to County by July 1st. Staff will have resolutions prepared for next Board meeting.

XI. ACTION ITEMS:

Approve 2022-2023 Proposed Budget – Charlene Grenier made the motion and Waldo Stakes made the second to approve the 2022-2023 Annual Budget.

- XII. ADJOURN: Jason Chormicle made the motion to adjourn the April Board of Directors Meeting, Erin D’Orio made the second. Meeting was adjourned at 6:37pm

Approved:  07.21.2022
Board Secretary, Lorrie L. Steely