

**JUNIPER RIVIERA COUNTY WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEETING MINUTES - April 20, 2023**

**Board of Directors:**

**Erin D’Orio, President- Present**  
**Jason Chormicle, Vice-President - Present**  
**Waldo Stakes, Director - Present**  
**Eric Engleman, Director - Present**  
**Brad Pace, Director - Absent**

**Staff:**

**Lorrie Steely, GM - Present**  
**Lee Logsdon, Operations - Absent**

- **CALL TO ORDER/FLAG SALUTE/ROLL CALL – Lee Logsdon Absent, Lorrie Steely and All Directors Present**
- **PUBLIC COMMENTS:** No Public was in attendance.
- **APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD MARCH 16, 2023;** Board reviewed meeting minutes, no changes or corrections were noted. Eric Engleman made the motion to approve; Waldo Stakes made the second; All in favor 4, All opposed 0; Motion passed 4/0
- **APPROVE FINANCIAL REPORT AND MONTHLY OPERATING EXPENSES FOR MARCH 2023;** Board reviewed the financial report, budgetary numbers look good and is on course to come in under budget for this fiscal year. Waldo Stakes made the motion to approve; Jason Chormicle made the second; All in favor 4, All opposed 0; Motion passed 4/0
- **INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:**
  - **OPERATIONS/WATER SYSTEM UPDATE**
    - System Updates, operations during the month of February/March; Lee Logsdon was not at the meeting, Lorrie Steely discussed system update. We had a couple of leaks that were repaired on a temporary basis, we will need a permanent fix soon. Discussed our costs for our outside contractors to do repairs which are high. We have paid over \$3700 for each service repair since last February. Recommend finding another solution for our minor repairs.
    - Discussed the need for annual operations and maintenance including exercising of valves/flushing hydrants/maintaining dilapidating buildings, roofs/repairs, Tank #2 level gauge, etc.
    - Discuss what District wants/needs to address operationally this fiscal year up to and including full time position. (Carried over due to Lee Logsdon absence.)
  - **DISTRICT BUSINESS/GENERAL MANAGERS UPDATE – Lorrie Steely**
    - Staff has hired a local resident to help with yard clean-up and general labor type work. He has recently moved here from Colorado and lives with his grandparents Zoe and Earl Pedford who reside in the District. His work ethic is excellent and upon Board approval, Staff would like to use him for work beyond the clean-after the yard at District Office is ship-shape.
    - Community-cleanup with local residents, April 8<sup>th</sup> was a great success. 54 participants, 250 tires and 3 entire bins full of trash were collected. Great work by all!!
    - US Bank CD Account forms are completed, rates are now up to 4.75% interest for 7 months. Staff is working with US Bank to clarify some entity information on the District which has to be resolved before we can open the account. Anticipate this to be resolved in May.

- **GRANT UPDATES**

**IRWMP Grant Update:** Staff anticipates receipt of our first draw from the grant reimbursement this month in the amount of \$90,000 less retention. As such, we have issued an RFP-for the Pressure Reducing Valve Project and have a mandatory job-walk tomorrow, 04/24/23. Plans are to break ground by May 5<sup>th</sup>, work should be completed by June 5<sup>th</sup>.

**Well 3 Profiling:** Well 3 not a viable candidate for remediation, project to be modified to eliminate cost of the well remediation from the grant.

**PRV Stations:** Staff issued our Request for Proposals and advertised in the Daily Press this week. We also sent emails to 4 local contractors inviting them to participate in bidding the project. A mandatory job-walk is scheduled for tomorrow, April 21<sup>st</sup> at 1pm and bids are due by next Friday April 28<sup>th</sup>. Scope of work is still replacement of all PRV stations along Milpas, including relocation of PRV #2 on Milpas hill as well as replacing the crumbling vault on PRV #7 on Pioneer.

**State Water Resources Control Board Grant – Generators:** Status of application; As of 01/16/23, Cal Rural Water Association *has* resolved their contract negotiations with the State. CRWA has hired an electrical engineer who will provide the electrical needs assessment plan. As of 03/13/2023, the Electrical Engineer has completed their recommendations and Cal Rural Water has completed the Implementation Plan which was provided to the State Water Resources Control Board for review and approval.

**Prop 1 Grant (NV-5 James Nolte/Sac State):** Preliminary Engineering Report final draft with revisions has been completed, Engineering firm assigned by State NV-5 Staff is currently working on environmental requirements and in talks with BLM regarding property lease where we have Tank 1. NV-5 reiterates however that this grant is not likely to be ready to issue RFP's or begin work for 36 months from December 2022. Likely 2025 before we can break ground on the entire project, which was the reason for Staff's recommendation for a moratorium on new meters until such time.

**Strategic Partnership Grant (MWA):** Staff is actively engaged in requesting updated quotes for the demonstration garden and the community garden.

#### **ACTION ITEMS**

- Select contractor for Demonstration Garden. Staff had three landscape contractors on-premise last week, Staff presented the preferred landscaper, Hanna's Nursery and introduced Zachary Ziget who presented his proposal. Board reviewed and discussed the proposal. Waldo Stakes made the motion to accept proposal; Jason Chormicle made the second; All in favor 4, All opposed 0; Motion passed 4/0.
- Select participants for Budget Committee for 2023-2024. Waldo Stakes and Jason Chormicle volunteered to participate in this year's Budget Committee.

**NEW BUSINESS:** Eric Engleman discussed the District Website and suggested that we updates to make the website more personalized to the District.

**ADJOURN THE MEETING:** Jason Chormicle made the motion to adjourn the meeting, Waldo Stakes made the second, Motion passed 4/0 and the meeting was adjourned at 7:15pm.

Approved:

  
Board Secretary, Lorrie L. Steely

05.18.2023