

**JUNIPER RIVIERA COUNTY WATER DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES - MAY 18, 2023**

Board of Directors Present:

Erin D’Orio, President
Jason Jason Chormicle, Vice-President
Waldo Stakes, Director
Eric Engleman, Director
Brad Pace, Director - Absent

Staff Present:

Lorrie Steely, General Manager
Lee Logsdon, Director of Operations

CALL TO ORDER/FLAG SALUTE/ROLL CALL – Erin D’Orio led the flag salute and called the meeting to order at 6:00pm.

PUBLIC COMMENTS: There were no public comments.

APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING HELD APRIL 20, 2023;

Jason Chormicle made the motion to approve; Waldo Stakes made the second, Ayes 4, Nays 0
Motion passed 4/0

APPROVE FINANCIAL REPORT AND MONTHLY OPERATING EXPENSES FOR APRIL 2023

Staff and Board reviewed financial reports and monthly operating expenses; motion was made by Eric Engleman; Second by Jason Chormicle; Ayes 4, Nays 0, Motion passed 4/0

INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:

OPERATIONS/WATER SYSTEM UPDATE – Lee Logsdon

System Updates, operations during the month of April; Lee Logsdon discussed operations for the month of April, there were 2 services replaced. Discussed Disinfection Byproduct Sampling and the citation the District received for failure to test in August 2021 and 2022.

• **DISTRICT BUSINESS/GENERAL MANAGERS UPDATE**

- Lorrie Steely discussed what District wants/needs to address operationally this next fiscal year. Discussed needs for annual operations and maintenance include exercising valves/flushing hydrants/maintaining dilapidating buildings, pump-house roofs/repairs. Discussed meeting with Mariana Rancho County Water District and the possibility of utilizing some of their staff and equipment for a more cost-effective means to the end for operational costs.

Regulatory compliance, increased testing requirements at a state level, revised lead and copper rule requires water districts to complete a survey by 2024 and identify year houses/buildings were constructed, second step will be to identify if service lines are lead/copper on the service line on the service line by 2024. The State will require an updated disinfection plan, as well as an updated emergency plan as well as a drought mgt plan.

- 2021-2022 Annual Audit has been completed and received, a copy is enclosed for Board to review and we will place it on the June Agenda for approval.
- Review Draft Budget numbers that were reviewed by the Budget Committee for the 2023-2024 Budget.
- US Bank CD Account forms are completed, deposit to be done before 04/31/2023, rates are now up to 4.5% interest for 7 months. Opening account is pending resolution with US Bank on District entity and also receipt of payment of Grant before we commit the funds to the term.

- Our IT support Mike Crabtree with Forshock was here this week and updated our firewall so that we are now in compliance with the State requirements for our SCADA system protection as well as our server and internet. All our security updates are good for the next two years. A new switch was installed and he updated our server. We had a bit of a hardware issue in the past two days, he was here for 10 hours yesterday and came back today to make sure we were functional. He is a real asset and complete difference with the previous support we had with Maher Technology.

- **GRANT UPDATES**

IRWMP Grant Update: Staff anticipates receipt of our first draw from the grant reimbursement this month in the amount of \$90,000 less retention by the end of May.

Well 3 Profiling: Well 3 not a viable candidate for remediation, project to be modified to eliminate cost of the well remediation from the grant.

PRV Stations: Staff issued our Request for Proposals and advertised in the Daily Press April 18th & 19th for our RFP-for the Pressure Reducing Valve Project, and our mandatory job-walk occurred April 21, 2023. We had 4 local contractors in attendance. There were some questions during the job-walk that required I contact the State, answers were issued 05/09/2023 in writing to contractors and our bid date is 05/26/2023.

State Water Resources Control Board Grant – Generators: Status of application; As of 01/16/23, Cal Rural Water Association *has* resolved their contract negotiations with the State. CRWA has hired an electrical engineer who will provide the electrical needs assessment plan. On January 28th, Staff met with the Project Engineer from Cal Rural Water Association and their Electrical Engineer for a District-wide site visit. A draft assessment plan is underway, we have requested a total of (4) generators. (3) stationary and (1) on a trailer. As of 03/13/2023, the Electrical Engineer has completed their recommendations and Cal Rural Water has completed the Implementation Plan and submitted it to the State for their review.

Prop 1 Grant (NV-5 James Nolte/Sac State): Preliminary Engineering Report final draft with revisions has been completed, Engineering firm assigned by State NV-5 Staff is currently working on environmental requirements and in talks with BLM regarding adding to our property lease at Tank-site 1 to add a second Tank to that location. The State is writing an amendment to extend the deadline of March 30th for the PER which is expected to be completed by July. NV-5 reiterates however that this grant is not likely to be ready to issue RFP's or begin work for 36 months from December 2022. Likely 2025 before we can break ground on the entire project, which was the reason for Staff's recommendation for a moratorium on new meters until such time.

Strategic Partnership Grant (MWA): The Demonstration Garden work started in April, the plants have all been delivered and the wood fencing on the front of the yard is installed. The Garden House is making sound progress, we expect to have the project completed in mid-June with Gardening Workshop scheduled for July 1st along with Garden House Grand-Opening.

ACTION ITEMS

- Approve the 2023-2024 Annual Budget; item carried over to the next Board meeting.

NEW BUSINESS: There was no new business.

ADJOURN THE MEETING: Meeting was adjourned at 7:45pm, motion to adjourn by Jason Chormicle, second by Waldo Stakes, Ayes 4, Nays 0, Motion Passed 4/0.

Approved:


Board Secretary, Lorrie L. Steely

06.22.2023